



## ECAT Upgrade - Version 6.9

### HIGHLIGHTS

The Exchange Customer Administration Tool (ECAT) version 6.9 is not significantly different from the current version 6.7. The look and feel remains the same. ECAT 6.9 improves or bypasses the unnecessary steps and fixes the issue of adding secondary owners to the groups. Highlights of the changes are listed in this document in the following order:

#### General Navigation

[ECAT Homepage](#)

[Directory Management](#)

#### Mailbox Creation Steps

[Account step](#)

#### General Properties for Mailboxes

[Profile tab](#)

#### Exchange Properties for Mailboxes

[Hide from Exchange Address Lists](#)

[Message Delivery Restrictions](#)

#### General Properties for Groups

[Membership Approval](#)

[Secondary Owners](#)

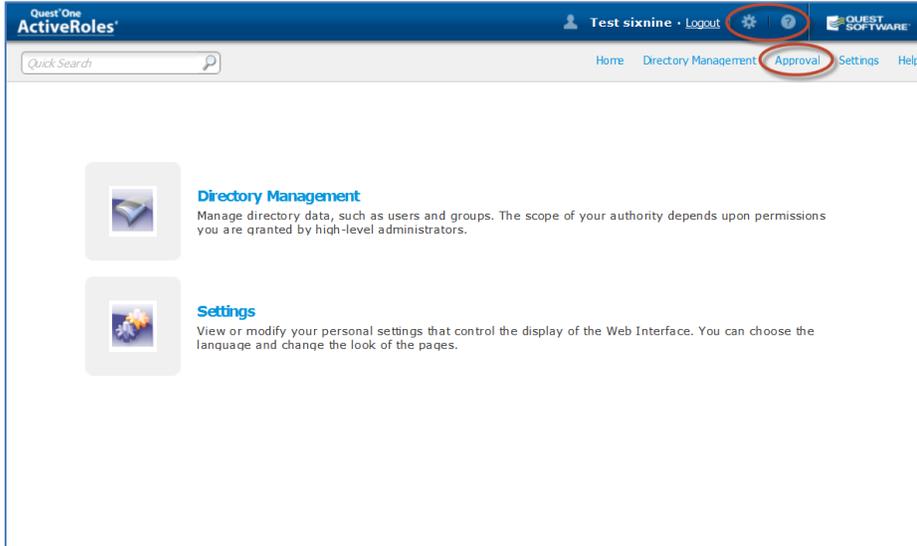
#### Exchange Properties for Groups

[Message Delivery Restrictions](#)

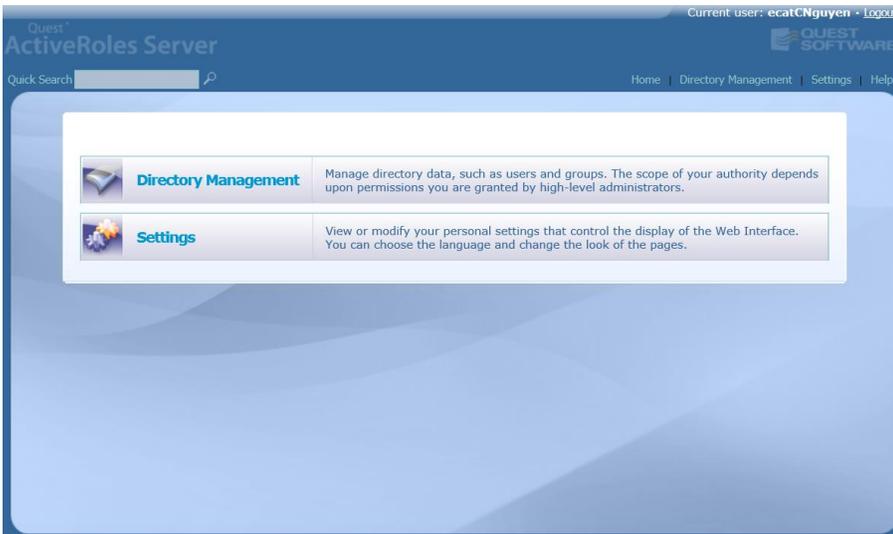
# I. Changes to General Navigation

- A. When you first log on ECAT version 6.9, the Homepage will look similar to 6.7. However, please note the following changes on the Homepage:
1. **Settings**  button: lets you view or modify settings that control the display of the Web Interface.
  2. **Help**  button: provides access to Web Interface Help.
  3. **Approval** hyperlink in the Navigation Bar: currently not in use.

## 6.9 – Homepage

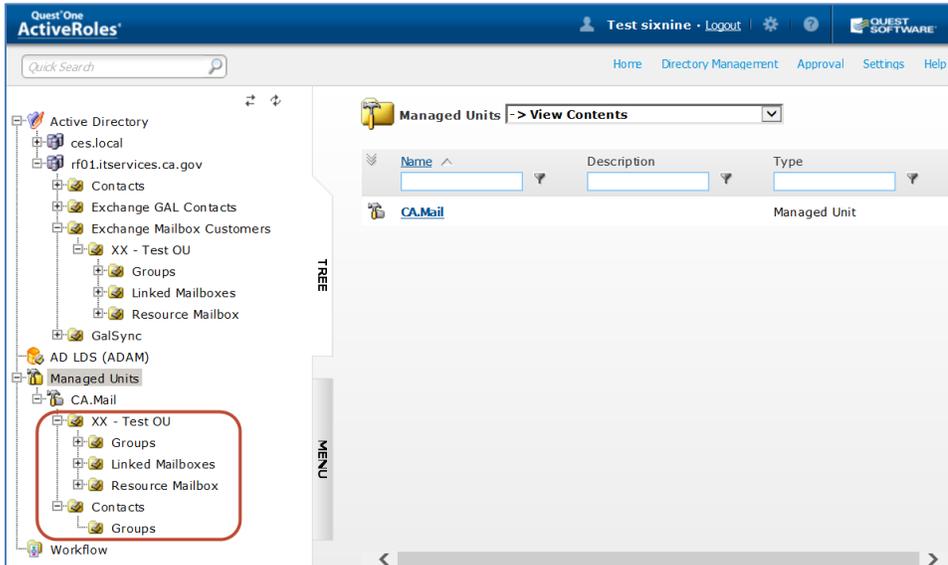


## 6.7 – Homepage

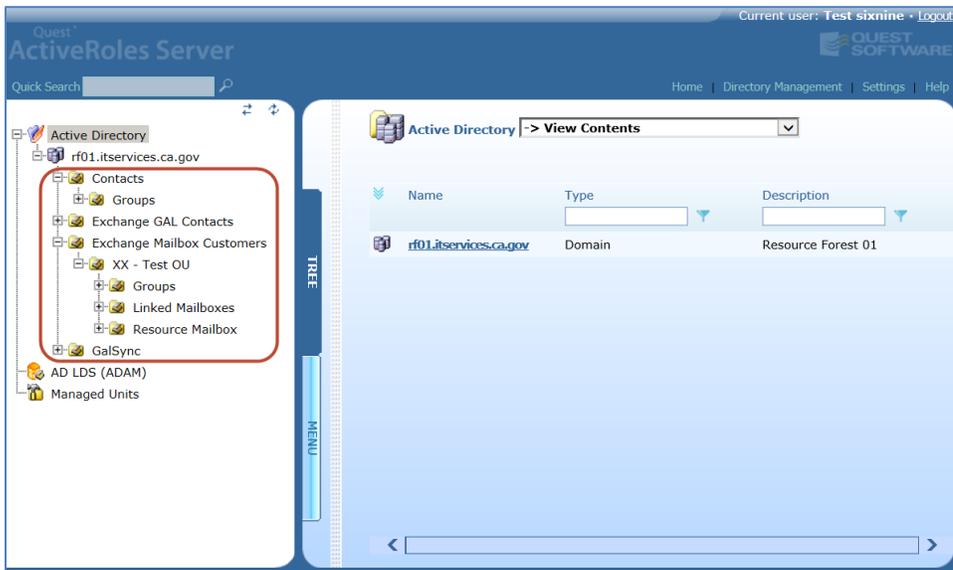


- B. When you click on **Directory Management** from the Home page, you will be directed to **Managed Units**. Although the structure under *Active Directory > rf01.itservices.ca.gov* is still there and still works properly as in 6.7, it is recommended that you use Managed Units as it has eliminated the items that the ECAT Admins do not have permissions, such as *Exchange GAL Contacts* and *GalSync*.

## 6.9 – Directory Management



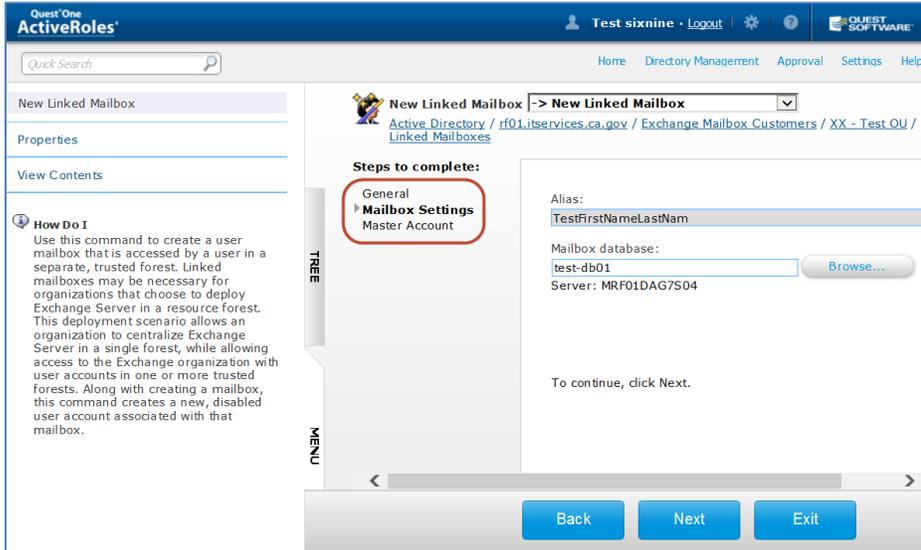
## 6.7 – Directory Management



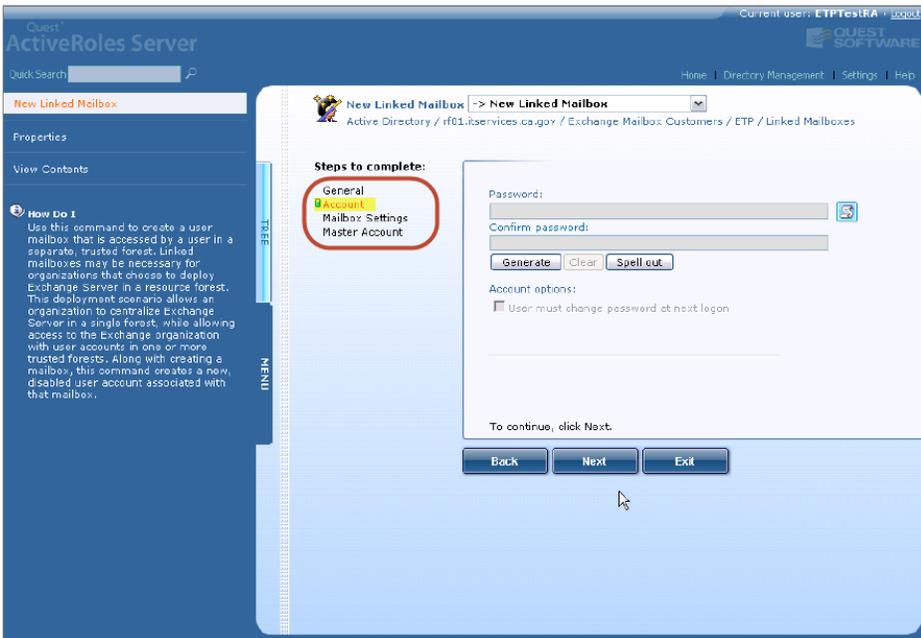
## II. Changes to Mailbox Creation Steps

When creating a new Mailbox (either Linked Mailbox, Shared Mailbox, or Resource Mailbox), once you have entered the mailbox name and click Next, you will bypass the **Account** step and go directly to the **Mailbox Settings** step where you can specify a mailbox database if needed. The **Account** step no longer displays for mailbox creation.

### 6.9 – New mailbox creation > Account step is bypassed, skipped ahead to Mailbox Settings



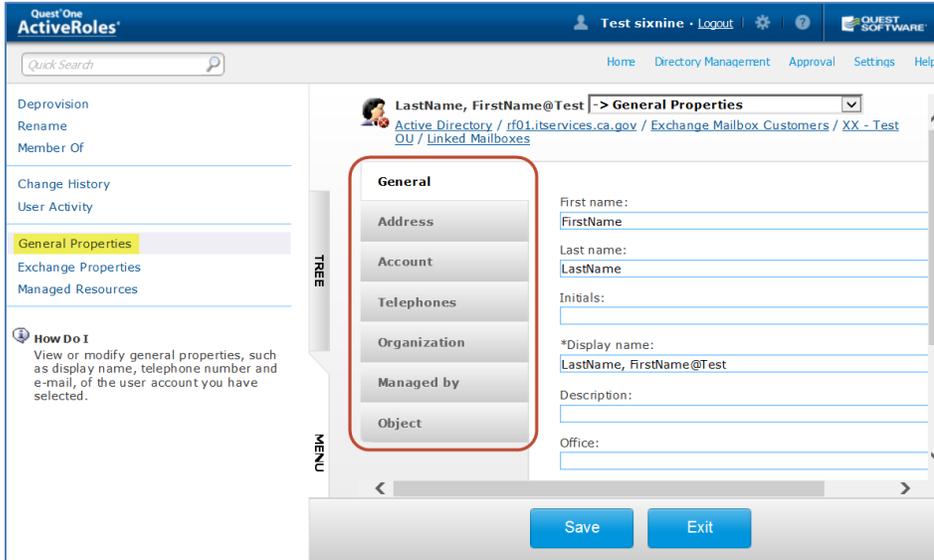
### 6.7 – New mailbox creation > Account step is grayed out



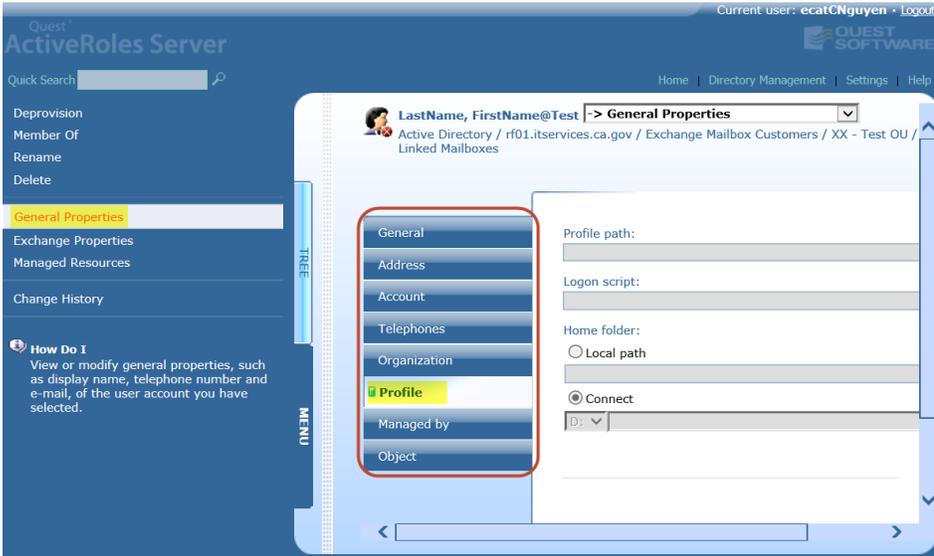
### III. Changes to General Properties for Mailboxes

**General Properties** for Mailboxes no longer have the **Profile** tab, which is currently grayed out in 6.7.

#### 6.9 – Mailbox’s General Properties



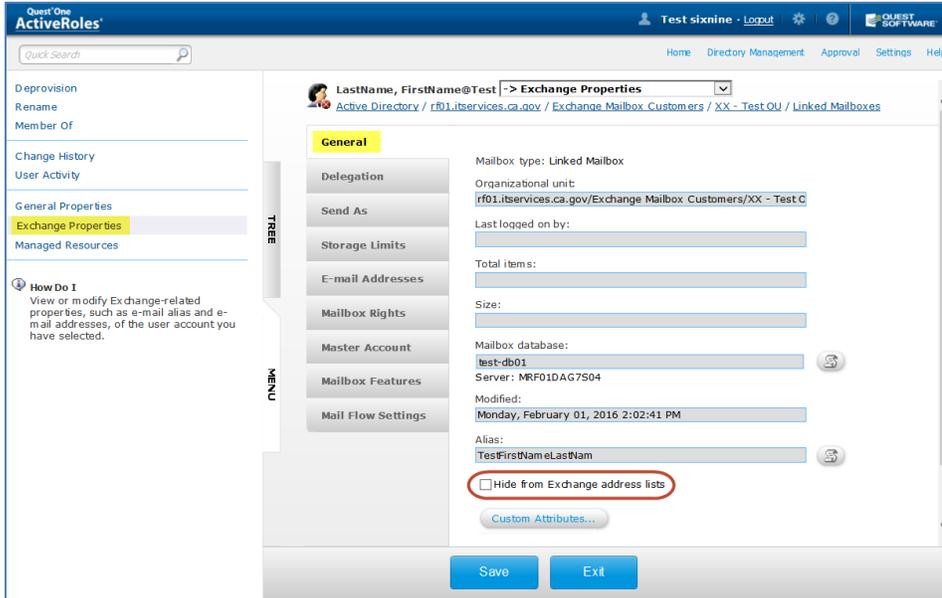
#### 6.7 – Mailbox’s General Properties, Profile tab is grayed out



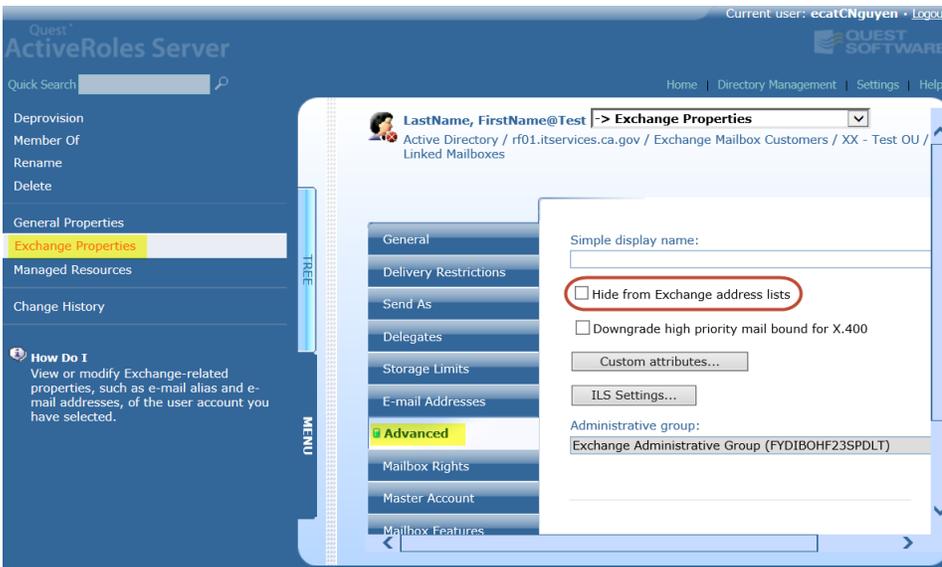
## IV. Changes to Exchange Properties for Mailboxes

- A. In the **Exchange Properties** for Mailboxes, the checkbox for **Hide from Exchange address lists** is moved from the **Advanced** tab in 6.7 to the **General** tab in 6.9. The **Advanced** tab is no longer available in 6.9.

### 6.9 – Mailbox’s Exchange Properties > General tab

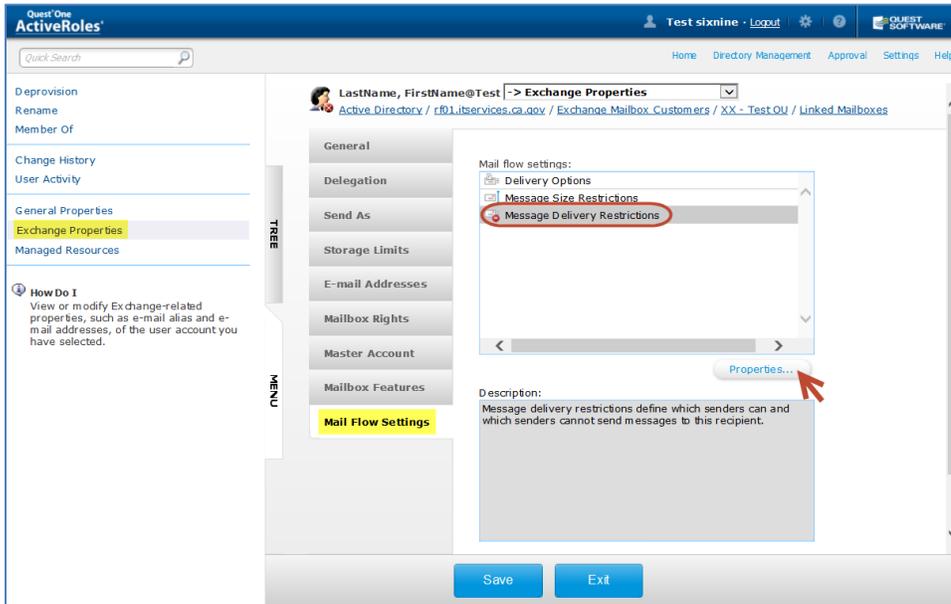


### 6.7 – Mailbox’s Exchange Properties > Advanced tab

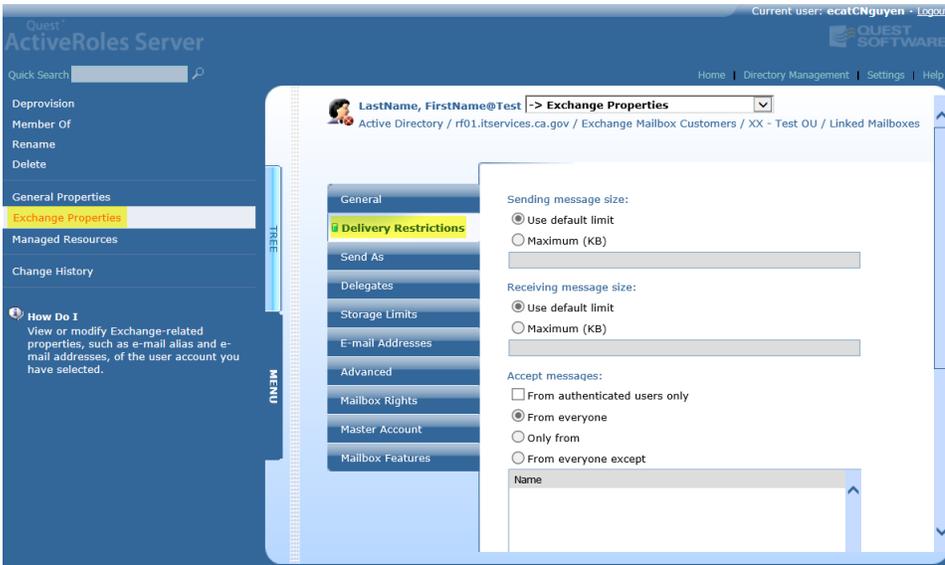


- B. In the **Exchange Properties** for Mailboxes, the **Delivery Restrictions** tab in 6.7 is no longer available. Delivery Restrictions are now located in the **Mail Flow Settings** tab.

### 6.9 – Mailbox's Exchange Properties > Mail Flow Settings > Select Message Delivery Restrictions and click on the Properties button



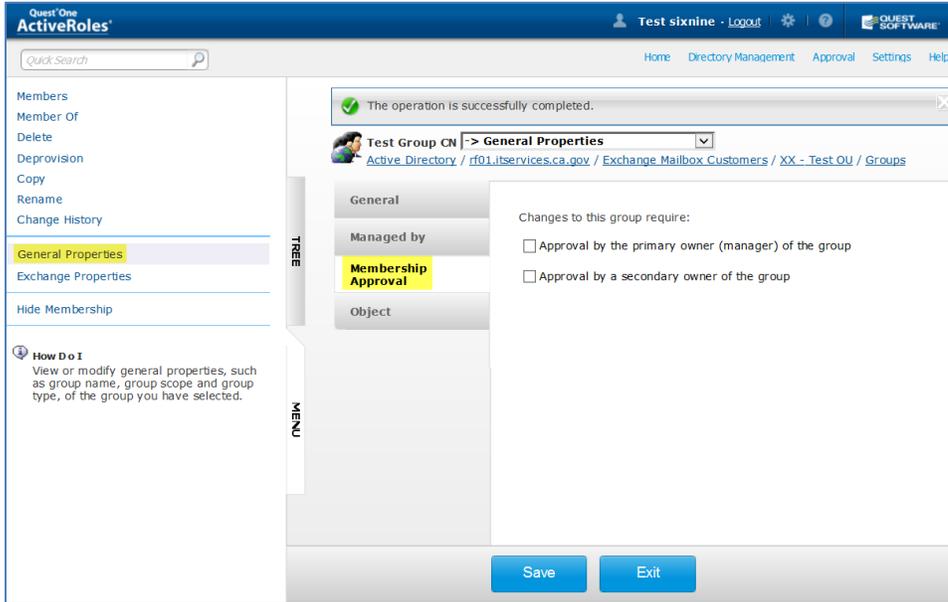
### 6.7 – Mailbox's Exchange Properties > Delivery Restrictions tab



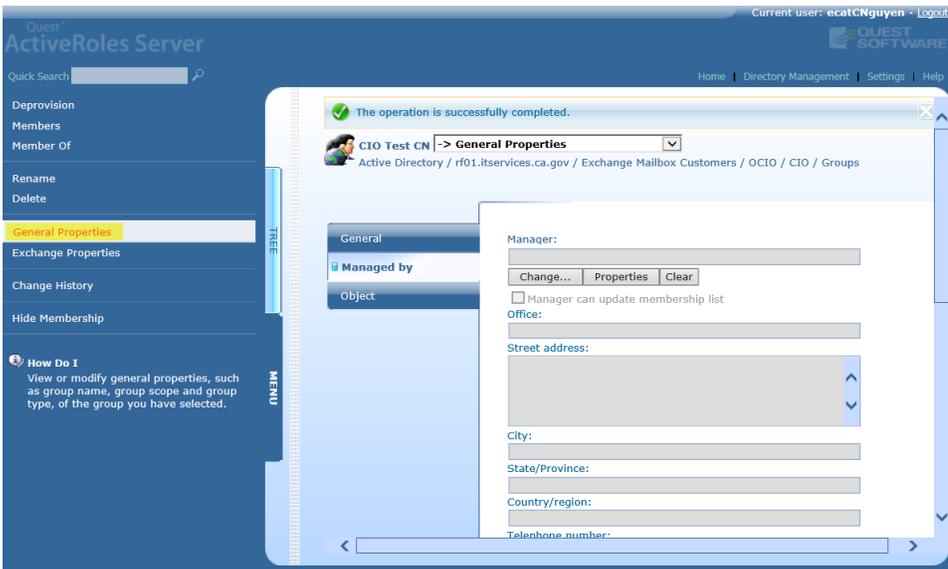
## V. Changes to General Properties for Groups

- A. In the **General Properties** for Groups, there is a new tab called **Membership Approval** where you can specify whether changes to the group require approval by the group's primary owner or secondary owner or both.

### 6.9 – Group's General Properties

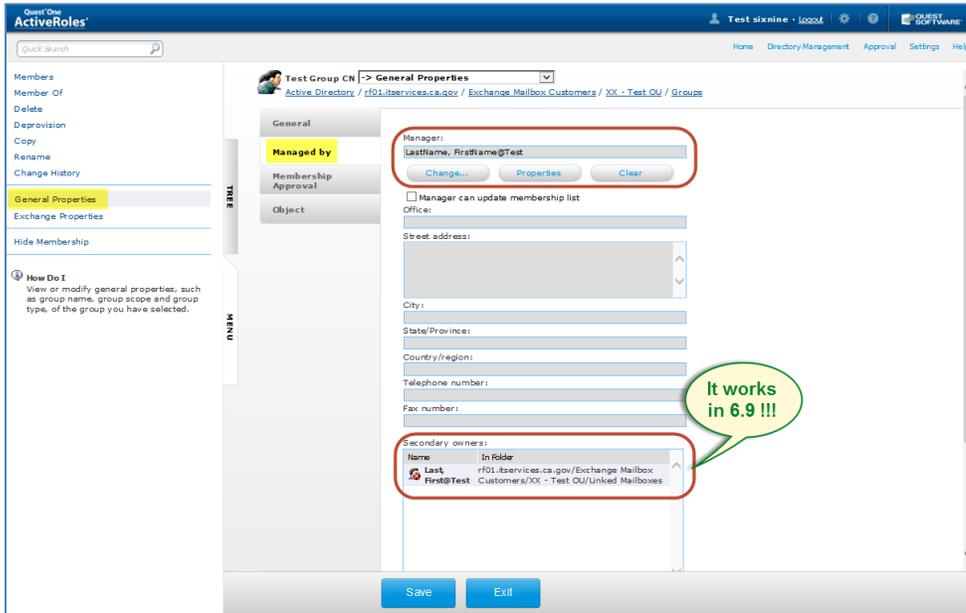


### 6.7 – Group's General Properties

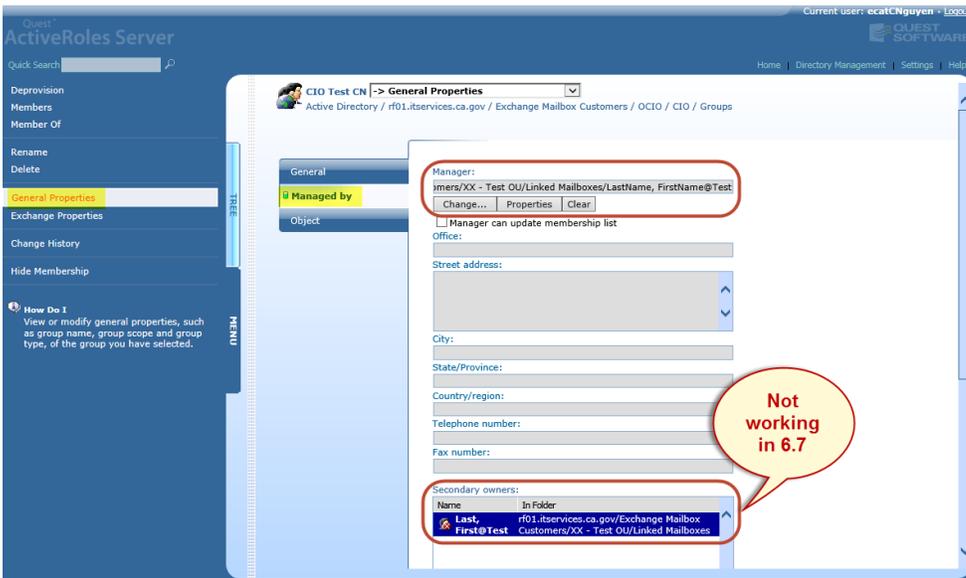


- B. In the **General Properties** for Groups, the **Managed by** tab now allows **ECAT Admins to add *Secondary Owners* successfully** without having to send a request to OTech CA.Mail.

### 6.9 – Group’s General Properties > Managed by tab



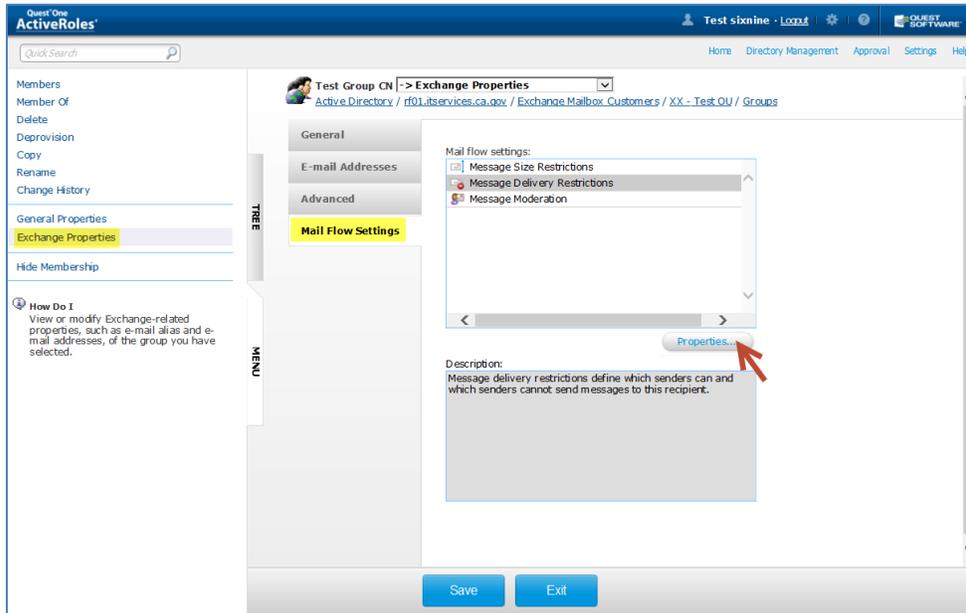
### 6.7 – Group’s General Properties > Managed by tab



## VI. Changes to Exchange Properties for Groups

In the **Exchange Properties** for Groups, **Message Size Restrictions** and **Message Delivery Restrictions** have been moved to the **Mail Flow Settings** tab in 6.9.

6.9 – Group’s Exchange Properties > Mail Flow Settings tab > Select Message Size Restrictions or Message Delivery Restrictions and click on the Properties button



6.7 – Group’s Exchange Properties > General tab > Message Size Restrictions and Message Delivery Restrictions

