PROBATION FORUM FOLLOW-UP:
March 27, 2014

Sixteen counties, CDSS, RCFFP, and CWDA participated in the discussion.

SOC 405X and SOC 405XP Reports
Adriana Neves discussed the new SOC 405X and the SOC 405XP reports that will replace the SOC 405E report. The new reports will capture data of NMD’s exiting foster care. A draft copy of the SOC 405X and SOC 405XP ACL, Form and Instructions will be attached to the email containing these minutes.

CWS/CMS Website
Jaime Guzman, OSI Customer Relations Representative, gave a comprehensive and informative presentation to assist users to navigate the various resources and training material located on the CWS/CMS website. Participants were reminded that the generic password provided them would expire within 90 days. To receive a new password, participants were advised to contact their SPOC’s.

CCWIP Orientation for Probation Staff
Participants were reminded of the April 3rd Web Conference hosted by Daniel Webster, Ph.D., of UC Berkeley. The purpose of this Web Conference is to provide sworn and non-sworn staff an overview of how to navigate and understand the data on the UC Berkeley website.

RCFFP
RCFFP will be offering classes to further increase Probation staff’s understanding of the data found on the Berkeley website. A schedule will be forthcoming.

Probation departments are increasingly becoming more interested in the data being extracted from the CWS/CMS system. Probation Department’s are encouraged to take advantage of resources such as Safe Measures and the Berkeley website to conduct internal data reviews to ensure that all required data is being submitted.

NEXT PROBATION FORUM
Wednesday May 21, 2014
New Day & Time: 1:00-2:30
(877) 214-6371
Participant Code: 933687
Adobe Connect Meeting Link:
http://cahealthosi.adobeconnect.com/probation/
**AWOL Report**
Participants were advised that a Business Objects report is being developed by Mindy Yamasaki and OSI staff Andy Leung that will give each probation department the ability to run a report identifying those youth who are listed as AWOL in the CWS/CMS system. This report is intended to augment current reports submitted to the County SPOC’s, and give the SPOC additional information relative to compliance with monthly face-to-face outcome measures. Additional information relative to this report will be available during the May Forum Call.

**Change in the date and frequency of the Forum Calls**
In March, participants were asked to provide feedback on the frequency of the Forum Calls. The response was positive and affirmed that scheduling the Forum Calls on an every-other month schedule would be preferred. Further, the current schedule of holding the Forum Call on the fourth Thursday of the month creates conflicts with the Northern CA Placement Committee Meeting (NCPC) and, on occasion, the Probation Advisory Committee (PAC). Therefore, it was decided to move the day of the Forum Call to the third Wednesday. As noted on the previous page, the next Forum Call is scheduled for Wednesday May 21st from 1:00 to 2:30pm.

**FUTURE AGENDA SUGGESTIONS**
If there are concerns or issues you would like added to next months’ agenda, please submit them to Harold Rowe @ harold.rowe@osi.ca.gov.