1. Participants were given the “Who To Contact” list that identifies key contacts, telephone numbers, and addresses. The document can be found on the CWS/CMS website under “Who To Contact: at: http://www.hwcws.cahwnet.gov/projects/probation/default.asp

2. Business Objects (BO) for Probation. BO Infoview is not available to Probation. In order to access BO, the user must connect to the application thru the state network. Since Probation connects to CWS/CMS thru SBC, they cannot access BO InfoView.

   Counties expressed a need to have the ability to run ad hoc reports to monitor and evaluate how they are doing on outcome measures. Some of the reports identified were:
   • # of ILP contacts
- # and type of ILP services delivered
- Face to face contacts
- Other compliance issues

Some counties have access to Safe Measures (a third party analytic service). It was suggested that they check with their CWS partners to see if their county is using it and if it could be made available to them.

3. Issues Log

**Issue #1** - Many probation department staff create the TILP and the 90 day transition plan totally outside the CWS/CMS. These remain paper documents and some are recorded in other case management systems. Is this procedure in conflict with CDSS policy? The CWS/CMS Office infers that some counties are not putting the TILP and the 90 day transition plan into the system.

**Status:** Pending discussion by CDSS Program and CDSS Policy. CDSS is clarifying what data is absolutely required for federal reporting. Probation users identified the following issues that prevent them from entering more data into CWS/CMS:
- Would need more training
- Probation has their own data systems, using CWS/CMS requires duplicate data entry
- Probation does not use CWS/CMS for case management

**Issue #11** – There have been reports of slowness in CWS/CMS performance once probation department users have successfully connected to the CWS/CMS application via the server based computing service (SBCS).

**Status:** OSI is working to identify the cause of the problem(s). Counties were asked to report any and all problems to the Help Desk (800-428-8268). Having more information will help OSI to identify problem trends which will lead to solutions.

4. NYTD Data – Debbie Williams
The State has done exceptionally well with their reporting of NYTD. To date, the State has not had any penalties. The State is now in the position of analyzing a year’s worth of data to see what it says about this population being served.

5. Information from RCFFP Training
“Extending Foster Care for Juvenile Justice Youth” is being offered through RCFFP. Please contact RCFFP for dates, times, and locations.

RCFFP is available for CWS/CMS training. Please contact Luanne Puno (lbpuno@ucdavis.edu) or by calling (530) 757-8646).

Next Meeting Date: June 28, 2012
1:00 – 2:30 pm
(877) 214-6371
Participant Code: 933687