

# Probation Forum – Issues Update

CWS/CMS User Resource Services Team

## CONTACT US!

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*The User Resource Services Team (URST) is responsible for maintaining and making available to the counties application user training tools and documentation*

## CWS/CMS Office

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## PROBATION FORUM FOLLOW-UP: November 19, 2014

Twenty counties, CDSS, and CWDA, participated in the discussion.



**Release 7.4:** Vaughan Whalen discussed the System Change Request (SCR) process. Changes to the application occur when counties request it or legislative changes require it. Once an SCR is submitted it must go through an approval/prioritizing process. CDSS is still accepting SCR's for Release 7.4. If Probation Users wish to submit a SCR, the required form will be attached to these minutes and the completed form can be submitted to: [Vaughan.whalen@osi.ca.gov](mailto:Vaughan.whalen@osi.ca.gov)

**Safe Measures:** Colleen White and Matt Wade provided an overview of SafeMeasures as a resource to increase compliance with fiscally tied data measures in CWS/CMS. Regular SafeMeasures usage allows for real time view of agency performance, promotes a data driven culture from the top, promotes accountability throughout the agency, highlights best practices and areas needing improvement, ensures timely documentation from staff, and, ensures compliance on fiscally tied measures.

Available for free, after an account has been set up, are compliance reports for NYTD, AFCARS, and Disaster Map. SafeMeasures is offering a free 60-day trial for full access to the Probation Site that includes such compliance reports as monthly face-to-face, FC 23 data and many others.

For additional information or to set up an account, contact:  
Colleen White (608) 203-8765

[Support@SafeMeasures.org](mailto:Support@SafeMeasures.org)  
[www.nccdglobal.org](http://www.nccdglobal.org)

**NYTD:** The survey for 21 year olds began October 1, 2014 and continues through September 30, 2015. The incentive is \$100. These youth took the survey at age 17 in FFT 2011 and are part of the defined cohort 1. Many took the survey at age 19 in FFY 2013 but many did not because they could not be located. However, all youth who took it at age 17 need to be contacted again. Officers should contact [NYTDdata@dss.ca.gov](mailto:NYTDdata@dss.ca.gov) if they need the survey reset.

**NYTD Webinar Recap:** Presentation materials will be attached to these minutes. If anyone has any questions, please send them to Mary Allard at [Mary.Allard@dss.ca.gov](mailto:Mary.Allard@dss.ca.gov) Mary will also be sending out information on best practices to engage youth to take the survey.

**CSEC:** Sarita Serup discussed HR 4980 Preventing Sex Trafficking and Strengthening Families Act. Beginning June 2015 counties must begin collecting data regarding the number of CSEC youth identified. LA County Probation has a unit assigned to primarily work with the CSEC population. Sarita will follow-up with Theresa Thurmond (CDSS) and Matt Moore (LA County Probation). Currently, there are no specific criteria/at risk factors with which to identify youth pursuant to this legislation. Harold requested to have Probation included in subsequent discussions on this matter. Sarita will follow-up with Harold

### Identity Theft Updates

CDSS does quarterly batch requests with the credit reporting agencies and posts the inquiry results on the extranet for the Points of Contact to retrieve. The counties must then request any indicated credit reports directly from the credit reporting agencies. Credit reports for July – September will be pulled in mid-December. Some Probation Departments have encountered problems with obtaining credit reports from Experian. Experian has denied requests without validated Court Orders attached that specifically address obtaining a minor's credit report. For denied requests, Officers are asked to contact Paul Hernandez at [Paul.A.Hernandez@experian.com](mailto:Paul.A.Hernandez@experian.com) with a Cc to [Kerry.King@experian.com](mailto:Kerry.King@experian.com). Paul and Kerry will work with Probation Officers to receive the information necessary in order to make appropriate corrections to a minor's credit history.

**SBC Support Reminder:** Password resets should be requested via SBC system during work hours (8a-5p Mon-Fri). Contact County System Administrator who will then submit a ticket. After hour requests, individuals should contact the Boulder Help Desk via their toll free number. Call Andrea Johnson-Kumar (916) 263-1108 if you are unable to access the password after submitting a ticket (for a reset). Do not resubmit another ticket.

**AFCARS Data:** Probation users, who go through the Federal Reporting Navigational Tool in CWS/CMS and select AFCARS, will see a field on the screen that shows "Crnt Case Plan Goal". If one selects the folder to the right of that field this message pops up, "To fulfill this requirement, either 1). Click "No", then exit the Nav Tool and go to the Non-CWD page of the Placement notebook to enter the Current Case Plan Goal, or 2). Click "Yes" to create a case plan. Probation Users are encouraged to go to the Non-CWD Page of the Placement notebook to enter the date the case plan was updated and the current case plan goal. Completing these two data fields will bring Probation in compliance with this outcome measure without having to complete the case plan found in the application.

**Release 7.2:** Went Live November 15, 2014. This release includes the data elements to comply with Senate Bill (SB) 1521 requiring child welfare and probation to request credit reports from the CRA's on behalf of each minor in foster care upon reaching his/her 16<sup>th</sup> birthday and resolve inaccuracies in the credit reports. The Training Portal, located in the CWS/CMS website, has been updated with Mapping Documents, and Guides. ID Theft Student Guide is under New User Curriculum. The guide will also be attached to these minutes.

Questions can be sent to Gina Blakemore at: [Adrian.blakemore@osi.ca.gov](mailto:Adrian.blakemore@osi.ca.gov)

### NEXT PROBATION FORUM

January 21, 2015

Time: 2:00-3:30

(888) 363-4735

Participant Code: 935216

Adobe Connect Meeting Link:

<http://cahealthosi.adobeconnect.com/probation/>

**FUTURE AGENDA SUGGESTIONS:** If there are concerns or issues you would like added to next meeting's agenda, please submit them to Harold Rowe @ [harold.rowe@osi.ca.gov](mailto:harold.rowe@osi.ca.gov).

